

**CONSTITUTION AND BY LAWS OF
SILVER CITY GUN CLUB, INC.**

September 2013

ARTICLE I

NAME

The name of this club shall be the "Silver City Gun Club, Incorporated."

ARTICLE II

OBJECTIVES

The Silver City Gun Club will endeavor to promote the safe and sportsmanlike use of firearms. Our goal is to offer competition, instruction and to promote the safe use of firearms. The Silver City Gun Club will endeavor to present at all times a positive image of firearms to the community.

ARTICLE III

OFFICERS

Section 1. The officers of this club shall be a President, Vice-President, Secretary, Treasurer, and executive Officer.

Section 2. The officers shall be elected from the eligible membership at the January meeting. They shall take immediate office and shall hold office until their successors are elected.

Section 3. The executive committee may call a special meeting for the election of a replacement officer should any officer miss three consecutive meetings, resign, or otherwise be unable to finish the term of office.

ARTICLE IV

COMMITTEES

Section 1. There shall be elected at the annual meeting of the club a chairperson for each of the six (6) committees, who shall hold office until their successors are elected.

Section 2. The committees shall be known as:

- a. Land and Building Committee
- b. Range Committee
- c. Activities Committee
- d. Safety Committee
- e. Membership Committee
- f. NRA/Legislation Committee

Section 3. The Executive Committee shall consist of the Officers of the club and the chairpersons of the committees.

Section 4. The Executive Committee may call a special meeting for the election of any replacement Chairperson should any chairperson miss three consecutive meetings, resign, or otherwise be unable to finish the term of office.

Section 5. The Executive Committee may assign the temporary Chair of a committee to a member should there be no candidate at the election time.

Section 6. A simple majority of the Executive Committee will provide the quorum necessary to transact club business.

ARTICLE V

DUTIES

Section 1. The President of the club shall preside at all meetings of the club and executive committee. The President shall have no vote except on an equal division, when he or she may cast the deciding vote. The President shall perform all duties and functions as is usual in the conduct of office.

Section 2. The Vice-President shall perform the duties of the President in his or her absence.

Section 3. Secretary - It shall be the duty of the Secretary to keep an accurate record of all proceedings of the club, to insure notice of the annual or special meetings; to keep accurate records of the membership; to have charge of all communications and to reply thereto in accordance with such instructions as he or she may receive from the club or its executive Committee, and to keep such communications on file. These records shall be delivered intact to the successor in office.

Section 4. Treasurer - It shall be the duty of the Treasurer to receive and hold all dues and funds of the club and shall disburse same, by check, as authorized by vote of the club. A detailed account of moneys received and disbursed shall be at reasonable times open to the inspection of any of the officers of the club, or any auditing committee authorized therefore. He or she shall report at each meeting the financial condition of the club, stating the receipts and disbursements since the last report. He or she shall deposit all moneys in a recognized depository in the name of the "Silver City Gun Club, Inc." and shall have all interest accruing on such deposit(s) credited to the club.

Section 5. Executive Officer - It shall be the duty of the Executive Officer to observe, act, and report on the condition of the range, and to appoint and oversee the Chief Range Officers (one each for the Rifle and Pistol Teams).

Section 6. The Chief Range Officers may appoint Assistant Range Officers as necessary, to aid in the shooting activities under their control.

Section 7. COMMITTEES

a. The Land and Building Committee shall maintain the structure and grounds of the club. Any expenditure up to a maximum of one hundred dollars (\$100) per month may be incurred. Any expenditure exceeding that amount will require approval of the membership at a meeting or the executive committee.

b. The Range Committee shall keep the order of the range and maintain it in a safe operating condition. Maintenance of the range facilities may incur expenditures up to a maximum of one hundred dollars (\$100) per month. Any expenditure exceeding that amount will require approval of the membership at a meeting or the executive committee.

c. The Activities Committee shall be responsible for the arrangement of raffles, competitions, rentals, etc. and shall turn over to the treasurer any funds as may be received for such activities.

d. The Nominating Committee shall be appointed prior to 30 days of the January meeting and shall be responsible for selecting a slate of officers for election at the January meeting.

e. The Safety Committee shall oversee the safety of the club facility and general operations of the club. The committee shall report on safety issues and recommend changes, if needed, at regular meetings.

f. The Membership Committee shall oversee promotion of the club and of guiding

prospective members through the application process.

g. The NRA/Legislation Committee shall be responsible for contact with the NRA and provide the executive committee research of NRA benefits that could be available to the club. The committee may also keep membership informed of pending legislation that would affect firearm owners and the shooting sports.

ARTICLE VI MEMBERSHIP

Section 1. All current dues paying members will be required to be current members of the National Rifle Association (NRA). The membership of the club shall be divided into seven (7) classifications:

A. **GENERAL MEMBERSHIP:** The general membership of the club shall consist of persons of a minimum eighteen (18) years of age or older who shall enjoy all the rights and privileges of the club, to vote, hold office, and participate generally in the affairs of the club. The first one hundred twenty (120) days of membership shall be probationary. General membership in the club shall be obtained through the following steps:

1) The applicant shall be a minimum of eighteen (18) years old or older, of good character, and without a felony conviction. The applicant shall have a sponsor from the current membership, who must be in good standing.

2) The application (on a form approved by the Executive committee), may be submitted to the secretary of the club before a meeting, with a check for the current dues and initiation fee. The dues shall be payable pro-rated (1/12) of the year for each month remaining in the year, including the month in which the application for membership is presented.

3 a) The applicant can be presented to the membership by the sponsor at the next regular meeting of the club. The applicant shall not be present for the discussion of the application and vote. If two thirds (2/3) of the members present and eligible to vote reject the application the dues/initiation fee check will be returned to the applicant.

3 b) The applicant may apply to the Executive Committee for membership in months between regular scheduled meetings. The Executive Committee may approve memberships. Such memberships will be considered provisional until final approval by the membership at the next scheduled meeting. Any membership not approved will be refunded only the balance from the current month of rejection to the end of the year and the initiation fee. Upon satisfying safety requirements set forth by the executive committee, the committee may issue a temporary key to a provisional member for club use prior to the next scheduled general meeting.

3 c) A member, in good standing, may suspend membership for an indefinite period of time by submitting a request in writing and returning the club key if one has been issued. Acceptance of such a request shall be automatic. Such a member will be reinstated upon written request and upon payment of the current year's dues.

B. **HONORARY MEMBERSHIP:** renewed annually, which shall include members solicited for various reasons to increase the prestige of the club and who are on record of this club. Those elected for honorary membership shall pay no dues or work-pay assessment to the club, cannot hold office, cannot have a privilege to vote, but may participate generally in the affairs of the club.

C. **SENIOR LIFE MEMBERSHIP:** A member who upon completing ten (10) consecutive years of active membership in good standing and reaching the age of sixty-two (62) years of age, shall

pay no dues or work-pay assessment, and shall enjoy full privileged of membership in this club. New Senior Life Memberships effective February 2003 meeting the above requirements of Senior Life Membership shall pay dues in the amount of one half (1/2) annual dues of regular membership, be exempt from work pay assessment, and shall enjoy full privileged membership in this club.

D. SPECIAL-LIFE MEMBERSHIP: Is voted by two thirds (2/3) of the membership present at the annual meeting. Any person who is currently a member in good standing who by deed or other action promotes the welfare of the club beyond reasonable expectations, shall pay no dues or work-pay assessment, and shall enjoy all privileges of membership in the club. New Special Life Membership awarded after February 2003 shall pay dues in the amount of one half (1/2) annual dues of regular membership, be exempt from work pay assessment and shall enjoy full privilege membership in this club.

E. JUNIOR MEMBERSHIP: Any child under the age of eighteen (18) years, of a general or life member, or any child in the company of a club member will be allowed structured supervised access to the club and may participate generally in the affairs of the club, under the direct supervision of a responsible qualified adult. Junior members may not hold office, nor vote.

F. ASSOCIATE TEAM MEMBERSHIP:

a) For the purpose of maintaining a fellowship among organized shooters, an already organized team in need of temporary shooting facilities may join the Silver City Gun Club, Inc. for a time period not to exceed two shooting seasons as an associate team member with the approval of the Executive Committee.

b) The members of the associate team shall be allowed a specific time for their scheduled matches, and may participate in Silver City Gun Club Inc. practice periods.

c) One associate team member will be allowed to attend Silver City Gun Club, Inc. meetings and participate in discussions, but will have no vote regarding club business.

d) Associate team membership dues shall be established by the Executive Committee, for the season or portion thereof.

e) Issuance of keys, to the clubhouse and range will be limited to a maximum of two (2) for each associate team. The executive Committee will determine the responsible parties that will receive the same.

G. Spousal MEMBERSHIP: The current spouse of a regular member shall pay dues at one half the rate of the regular member. The spousal member shall enjoy all the rights and privileges for the club including the right to vote.

Section 2 (a). New membership applicants accepted will be issued a probationary membership for a period not to exceed one hundred eighty (180) days, and during this period the probationary member must demonstrate the competency in the safe handling of firearms as required by the Executive Committee.

(b). A key to gain access to the building or range will be issued at the discretion of the Executive Committee. The new member may receive the key to the club after securing the necessary signatures attesting to competency as required by the Executive Committee.

(c). Exceptions to the above can be made by the executive committee shortening this probationary period for good and substantial reasons.

Section 3. By a secret written vote of two thirds (2/3) of the membership present at a regular

meeting of the club any member may be expelled for violation of the By-Laws or rules of the club, un-sportsmanlike, or unmannerly conduct. Upon the written complaint of any member to the Executive Committee, they shall investigate the complaint before proposing said expulsion at a regular meeting. The general membership shall be advised of the proposed expulsion via written notification, to be sent not less the two weeks (14 days) prior to said meeting.

Section 4. It shall be the duty of each and every member to strictly obey all rules and by-laws and to report any violation as required under article VI, Section 3.

Section 5. The membership dues shall be set or changed at the annual meeting, upon vote and approval of two thirds (2/3) of the members present. The dues may be revised at the **January** meeting upon vote and approval of two thirds (2/3) of the members present. An initiation fee shall be set at the annual (September) meeting and can be amended at a regular meeting if notice is given to the membership fourteen (14) days prior to the regular meeting.

Section 6. Notice of a vote for assessment of the membership shall be mailed not less than two weeks (14 days) before the meeting at which it will be proposed. A vote of two thirds (2/3) of the members present is required for passage.

Section 7. Starting January 1, 1996 the club fiscal and membership year shall start on January 1, and end on December 31. There shall be a 60-day grace period for membership dues payment yearly.

ARTICLE VII MEETINGS

Section 1a. Regular meetings shall be held on the first Tuesday of September, January and May at seven thirty P.M. (7:30 pm). The annual meeting shall stand for the regular meeting in September.

Section 1b. The annual meeting of the club shall be held the first Tuesday in September at Seven Thirty P.M. Notices of the annual meeting shall be mailed four weeks (30 days) before the annual meeting.

Notice of the January meeting shall be mailed four weeks (30 days) before the meeting.

Section 1c. Notification of the Annual and January meetings, as well as special meetings, may be made through electronic media (e-mail) in lieu of notification via the United States Postal Service.

Section 2. Special meeting shall be at the call of the President. Notice of special meetings shall be mailed seven (7) days before the meeting.

Section 3. Any meeting date that falls upon a National Holiday, or if a "travelers advisory" weather condition exists, will be postponed to the following Tuesday. No special notice need be mailed under these conditions.

Section 4. When the Tuesday annual meeting falls before Labor Day Monday, that meeting shall be postponed until the Tuesday immediately following the Labor Day Monday.

Section 5. The Executive Committee shall meet from time to time as deemed necessary by the President or by a majority of the Executive Committee members. Executive Committee meetings need not be announced to the general membership.

Section 6. All executive committee decisions and votes shall be reported to the membership at the first regular monthly meeting following the Executive committee action and recorded in the minutes.

Section 7. In order that business is legally transacted at any membership meeting a quorum of the membership body in attendance is set at ten percent (10%) of the voting members.

Section 8. The order of business at monthly meetings shall be:

- a Reading of the minutes of the last meeting
- b Membership applications
- c Reports of the Officers
 - 1 President
 - 2 Vice-President
 - 3 Treasurer
 - 4 Executive Officer
- d Reports of the Committees
 - 1 Land and building
 - 2 Range
 - 3 Activities
 - 4 NRA/Legislation
- e Unfinished (old) Business
- f New Business
- g Change in By-Laws at the annual meeting and the January meeting
- h Election of Officers

Section 9. In the event of an impasse, Robert's Rules of Order will be used to resolve the issue.

Section 10. The executive committee may table major issues until a subsequent meeting. This applies if the issue at hand requires the collection of additional information, or if the committee believes the interests of the club are best served by giving the issue additional thought. Notice must be sent to the membership when this occurs including the date of the meeting where the proposed change will be voted upon

ARTICLE VIII

GUESTS AND RENTALS

Section 1. No guests are allowed on club property unless accompanied by a host member at all times. All guests must register in the guest (visitor) register book in the club room. The host member shall be responsible for the conduct of his or her guest(s).

Section 2. Members shall have priority of the use of the facilities.

Section 3. There shall be no club rentals unless a request is approved by the executive committee or made at a regular meeting and approved by majority vote. No private function will be allowed unless approved by the executive committee or the membership at regular meeting. Notice of rental or private function shall be posted in the clubhouse.

Section 4. The Executive Officer, President, or a majority of the Executive Committee may allow the use of the club facilities by a fellow club/team without prior notice to the membership. To be eligible for his "emergency" power the fellow club/team must have lost its facilities usage on short notice, without time to bring the use commitment before the membership under Article VIII, Section Three of the by-laws. The day(s) and time of the allowed use shall create a minimum of disruption of our member's use of the facilities, and be legibly posted in the club room in letters not less than one inch high. Any fees must be established by the Executive Committee.

Section 5. During the period between regular meetings the Activities Chairperson may request

a special meeting of the Executive Committee for the purpose of allowing a rental or other function on the club premises. During this period when a request to the membership at a regular meeting is not possible, the Executive Committee may act for the membership.

Section 6. The Activities Chairperson shall be informed and maintain a schedule of planned usage of the club facilities and may recommend to the membership at regular meetings, or the Executive Committee at other times, the rental or private use of the facilities.

ARTICLE IX

CHANGES TO BY-LAWS

Section 1. All proposed alterations, additions, or amendments to the by-laws of the club shall be submitted to the secretary of the club, in writing, not less than sixty (60) days prior to the annual meeting or the January meeting. Each proposal shall contain the name of the sponsor.

Section 2. A copy of all proposed changes to the by-laws shall be included in the notice of the annual meeting or the January meeting.

Section 3. The sponsor of the proposed change, or a designated substitute, must be present at the annual or January meeting to speak for the proposed change and answer questions relating to the proposed change.

Section 4. Amendments to the proposed change may be offered by the membership at the annual or January meeting. Such amendments will only be accepted for vote by the membership if the sponsor or designated substitute accepts them.

Section 5. Proposed changes to the by-laws, including any amendments, shall be adopted by a vote of two thirds (2/3) of the members present.

ARTICLE X

RANGE, BUILDING, AND GROUNDS

Section 1. The discharge of any firearm or pyrotechnic device outside of the approved range is prohibited.

Section 2. The use of any caliber, type of bullet, or load that is not approved by the executive officer or the executive committee is prohibited.

Section 3. The use of targets not approved by the Executive Committee is prohibited.

Section 4. There shall be no work parties that shall prohibit full use of the club facilities or grounds by the membership unless approved at a regular meeting or approved by the Executive Committee, except for immediate or emergency repair to the range or building.

Section 5. Weapons being worn for personal protection may not be drawn for display or “show and tell” without the permission of the range officer present, and must be rendered safe under the range officer’s direction.

Section 6. The officers and range officers of the club shall have the power to immediately expel any person for abusive or unsafe conduct. Members expelled may also be subject to Article Six, Section Three.

Section 7. The executive committee shall recommend mandatory work hours for the membership. The conditions, exceptions, penalties, etc. shall be ratified by the membership at a regular meeting.